

FORM "B"



GHANA COMMUNICATION TECHNOLOGY UNIVERSITY

**HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT
DIRECTORATE**

STAFF CONCESSION APPLICATION FORM- ACADEMIC YEAR -----

Section A: (To be completed in duplicate by Staff seeking admission for themselves)

Name of Applicant:

Surname

Other Names

File No. of Staff:Date of First appointment:

Department:

Present Grade:

How many concessions has applicant benefited from previously?

Examination details (Attach copy of examination results, if available)

Are you awaiting results? (Please tick) Yes No

If yes, provide the index number and list the subjects:
.....
.....

Have you sought for permission to embark on the training programme? Yes/No

Have you been granted permission to pursue the programme by Management? Yes/No

(Attach a copy of the permission letter)

E -Voucher Serial Number:

University for which occasion is required: **P.T.O**

Course Preference (Tick as appropriate)

- | | | |
|---|--|---|
| <input type="checkbox"/> Bachelor of Arts | <input type="checkbox"/> Bachelor of Science | <input type="checkbox"/> BFA |
| <input type="checkbox"/> Bachelor of Dental Surgery | <input type="checkbox"/> Bachelor of Medicine | <input type="checkbox"/> Bachelor of Nursing |
| <input type="checkbox"/> B.Sc. Agric. /Home Science | <input type="checkbox"/> Bachelor of Engineering | <input type="checkbox"/> B.Sc. Pharmacy |
| <input type="checkbox"/> B.Sc. Administration | <input type="checkbox"/> Diploma Programme | <input type="checkbox"/> Bachelor of Laws (LLB) |

Other, please specify:

Length of service after confirmation of appointment:

Contact Number(s):

Signature: Date:

SECTION B: For Official Use Only		
Approval by Director (HRODD)		
.....
Name	Signature	Date

Please Note:

A signature above does not guarantee admission; it only certifies that a person applying for concession is eligible to apply, in accordance with University policy.

Decision on admission to the University of Ghana, or any other University, is taken by respective admissions boards.