



GHANA COMMUNICATION TECHNOLOGY UNIVERSITY

A PUBLIC UNIVERSITY ACCREDITED BY THE GHANA TERTIARY EDUCATION COMMISSION (GTEC)

NATIONAL COMPETITIVE TENDER - INVITATION FOR TENDERS

1. The Ghana Communication Technology University (GCTU) intends to utilize part of its budgetary allocation of the Internal Generated Fund (IGF) for eligible payments under the contract for the procurement of the under listed items:

| No. | Description of Equipment | Quantity | Amount of Tender Security (GH¢) | Delivery Period | Closure of Tenders |
|-----|--------------------------|----------|---------------------------------|---|--------------------|
| 1. | 2.5hp Air Conditioners | 33Pcs | 2% | Within 30 days after Contract Signature | 11:00 a.m. |

2. GCTU now invites sealed Tenders from interested and eligible suppliers for the procurement of the above-mentioned equipment.

3. Detailed specifications, quantities and schedules are provided in the Tender Documents.

4. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, 2003 (Act 663) as amended, and in accordance with the guidelines issued by the Public Procurement Authority (PPA) of the Republic of Ghana.

5. A complete set of Tender documents in English may be downloaded electronically through the Ghana Electronic Procurement System (GHANEPS) after which payment of a non-refundable fee of **Three Hundred Ghana Cedis (GHS 300.00)** will be for participation. The method of payment shall be through GHANEPS.

Tenderers should then liaise with the Help Desk of the Public Procurement Authority via **030-2738148, 024-1883672, 055-1858855, and 020-5788910** for direction for payment of the tender participation fee.

6. Tenders shall be valid for **Ninety (90) days** after the deadline of Tender submission.

7. All Tenders shall be accompanied by the following documents:
i. Business Registration Certificate (Renewal mandate Required)
ii. VAT Registration Certificate;
iii. Valid SSNIT Clearance Certificate; and
iv. Valid GRA Tax Clearance Certificate.
v. Proof of Registration with the Public Procurement Authority
vi. Three Years Audited Financial statement (2024/2023/2022)

8. Tenders must be submitted via the Electronic Ghana Electronic Procurement Systems (GHANEPS) **on or before 11: 00 a.m. on Friday, 28th March, 2025.** Manual submission of tenders shall not be permitted. Tenders shall be opened electronically through the Ghana Electronic Procurement System (GHANEPS).

SIGNED:
REGISTRAR
GHANA COMMUNICATION TECHNOLOGY UNIVERSITY
PMB 100
ACCRA NORTH
ACCRA - GHANA