

GCTU FORM 2A

ACADEMIC SENIOR MEMEBRS APPLICATION FORM
GHANA COMMUNICATION TECHNOLOGY UNIVERSITY
APPLICATION FOR PROMOTION (TO BE COMPLETED IN DUPLICATE)
(SENIOR MEMBERS – TEACHING/RESEARCH STAFF)

Application for promotion to:in the
Department/Faculty of:.....

Personal Details

Name of applicant (in block letters)

Date of Birth:.....

Present Designation

Date of Last Promotion:.....

Curriculum Vitae

I attach my full curriculum vitae including the following:

- a) Academic degrees earned with dates
- b) Institutions attended with dates
- c) Academic ranks held and Subjects taught
- d) Supervision of students' project works/theses /research e) Other professionally related experience
- f) Research conducted (topics with dates)
- g) Publications arising out of the research
- h) Refereed journal papers with exact references
- i) Books with exact references
- j) Published conference papers with exact references
- k) Peer reviewed document on exhibitions
- l) Contributions in co-authored publications

m) Conferences /Seminars and Workshops at which papers were read

n) List of the publications:

Published with exact references

Copies of selected publications for external assessment. For promotion to Professorship, two copies each should be supplied.

o) Record of service to the community (University, National, International) with dates and supporting evidence.

p) My evaluation of my performance in the following areas of attainment with reasons and justification:

i. Teaching

ii. Promotion of knowledge

iii. Service

iv. Details of Research or Major Projects Undertaken (Details of research, projects or exhibitions undertaken since last appointment/promotion to the University)

v. Details of Teaching Experience at University Level:

Conferences, Special Seminars and Workshops at which papers were read, with references where appropriate.

vi. Publications, giving details of books and articles and stating exact references (List and Description of Exhibits Submitted for Assessment) Copies of articles and other publications (where possible) should accompany the application.

SIGNATURE OF APPLICANT.....

DATE.....

