



**GHANA COMMUNICATION TECHNOLOGY UNIVERSITY
DIRECTORATE OF QUALITY ASSURANCE AND PROMOTION**

STUDENTS' ONLINE EVALUATION OF TEACHING AND COURSE

The Directorate of Quality Assurance and Promotion wish to inform the University Community that it will be conducting an Online Students' Evaluation of Teaching and Course from **20th-26th March, 2023**.

The exercise is one of the quality assurance measures for obtaining feedback from students on teaching and the courses being taught. This forms part of GCTU's regular effort to maintain the quality of instruction, improve students' learning experience and promote quality education. Students are also presented with the opportunity to check and validate the courses registered for the semester and report any possible course duplications including other course registration errors which often affect the uploading of grades by lecturers.

All undergraduate (Diploma/Bachelor's degree) students pursuing programmes at GCTU Tesano/Abeka Campuses and across the Learning Centres (Ho, Kumasi, Takoradi and Koforidua) who have duly registered their courses and preparing for the upcoming End of First Semester Examinations should be encouraged to actively participate. The questionnaire will be available online on the **Student Information Portal (SIP)** on the **20th -26th March, 2023**.

All students are expected to log into their Portal within the period (**20th - 26th March, 2023**) to evaluate each course. **The questionnaire will not be accessible after the midnight on 26th March to pave way for the commencement of the End of First Semester Examinations on Tuesday 11th - Sunday 30th April, 2023.**

The feedback from students feedback is unanimous. The raw data will be analysed and the statistical results generated for reporting towards improvement. **COMPLETING THIS SURVEY WILL NOT IN ANY WAY AFFECT STUDENTS COURSE GRADE OR ATTRACT ANY NEGATIVE ACTION FROM THE LECTURER.**

The Directorate hereby would be grateful if the University Community could encourage students to fully partake in the exercise. The questionnaire will is accessible through the SIP and students within the scheduled period are expected to login, complete and submit their feedback for each course registered for the semester.

Steps:

Students from **20th – 26th March, 2023** are to:

1. Launch the SIP Link: <https://erp.gctu.edu.gh/sip/> OR
2. Enter your **Student ID** and **Password**
3. Locate **Evaluate** (To the left of the screen)
4. Against each current semester course, you have registered for the semester **Evaluate** button
5. Click on **EVALUATE** and **complete** the **Questionnaire**
6. When done, click on **SUBMIT**
7. **Repeat** steps **5** and **6** (above) to **Evaluate** all the courses registered for the semester for each evaluation [**Remember** to **Click** on **Submit** to complete the process].

**SCAN THE QR
CODE TO ACCESS
THE ERP**



**ISSUED BY: THE DIRECTORATE OF QUALITY ASSURANCE AND PROMOTION
DATE: MARCH 10, 2023**