



**GHANA COMMUNICATION
TECHNOLOGY UNIVERSITY**

2023 SCHEDULE

PROGRAMMES

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PROFESSIONAL DEVELOPMENT UNIT / TECHNICAL EDUCATION TRAINING UNIT				
Training Calender - 2023				
Month	Days	Programme	Course Duration	Fee
FIRST QUARTER				
February	18th February	Certificate in Mobile Phones Assembling & Repairs	3 months	
	20th February-24th February	Corporate Social Responsibility CSR Executive Training	5 days	
March	11th March	Post Graduate Certificate in Management Information Systems - MIS	4 months(Saturdays)	
	13th March	Power Excel	5 weeks(Saturdays) / 5 Days	
	13th March	Records Management-Takoradi Learning Centre		
	20th March	Investigative Accounting & Forensic Auditing	9 weeks(Saturdays) / 9 days	

Courses maybe rescheduled if enrolment does not meet the minimum economic threshold.

For Further Information, Contact: 0542764708 / 0202698359

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	SECOND QUARTER			
April	1st April	Certificate in Computer Networking	3 months	
	3rd April-6th April	Certificate in Facility Management	4days	
	17th April	Quality of Service, Monitoring and Evaluation- Takoradi Learning Centre	5 days	
May	6th May	Certificate in Cyber Security and Information Systems Auditing	7weeks(Saturdays)	
	8th May-11th May	Front Desk Competency	3 days	
June	10th June	Project Management Professional (*PMP)	7 weeks(Saturdays)	
	12th -14th June	Records Management Training- Accra Campus	3 days	
	17th June	Certificate in CCTV Installation	3 months	
	17th June	TETU / GCTU HO Learning Centre	3 Months	
	19th June -30th June	Certified Fibre Optics Specialist	10 days	

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THIRD QUARTER

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July	3rd July-5th July	Records Management Kumasi Learning Centre	3days	
	15th July	Certificate in Computer Network Security	3 months	
	17th - 21st July	Certificate In Media, Brand Management and Public Relations	5days	
August	9th August -11th August	Certificate in Warehousing and Inventory Management	3days	
September	2nd September	Advanced Certificate in Supply Chain Management- Takoradi	4 months	
	9th September	11th Batch - Chartered Institute of Logistics & Transport (CILT) Certificate, Diploma & Advance Diploma levels	6 months/1yr/1.5yrs	

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	FOURTH QUARTER			
October	2nd October	Records Management/ TETU Koforidua Learning Centre	3 days	
	16th October	Real Estate Development Investment and Management Training	10 weeks	
	21st October	Certificate in Graphic Design Production	3 months	
November	6th November	Events Managements and Protocol	5 days	



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