



# GHANA COMMUNICATION TECHNOLOGY UNIVERSITY

A PUBLIC UNIVERSITY ACCREDITED BY THE GHANA TERTIARY EDUCATION COMMISSION (GTEC)

## NATIONAL COMPETITIVE TENDER - INVITATION FOR TENDERS

1. The **Ghana Communication Technology University (GCTU)** intends to utilize part of its budgetary allocation of the **Ghana Education Trust Fund (GETFund)** and **Internally Generated Fund** respectively (IGF) for eligible payments under the contract for the procurement of the under listed items:

### GETFund

No.	Description of Equipment	Quantity
1.	Desktop Computer	90 Pcs
2.	Uninterruptible Power Supply (UPS)	10 Pcs
3.	Printer	2 Pcs
4.	Smart Board	2 Pcs
5.	White Board	4 Pcs
6.	Multimedia Projector	3 Pcs
7.	Projector Screen	2 Pcs
8.	PA System	2 Pcs
9.	42 U Rack	1 Pc
10.	6U Rack	1 Pc
11.	Network Server	2 Pcs
12.	Layer 3 Network Switch	2 Pcs
13.	Layer 2 Network Switch	2 Pcs
14.	Firewall	2 Pcs
15.	External Storage	2 Pcs
16.	Headphone - EKSA Headset with Microphone for PC	100 Pcs
17.	Wireless Access Points	10 Pcs

### IGF

No.	Description of Equipment	Quantity
1.	Desktop Computer	20 Pcs
2.	Monitor	20 Pcs
3.	Uninterruptible Power Supply (UPS)	20 Pcs
4.	Laptop Computer	10 Pcs
5.	Printer	10 Pcs.

2. GCTU now invites sealed Tenders from interested and eligible suppliers for the procurement of the above-mentioned equipment.

3. Detailed specifications, quantities and schedules are provided in the Tender Documents. Tenderers may quote for any or all the Lots.

4. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, 2003 (Act 663) as amended, and in accordance with the guidelines issued by the Public Procurement Authority (PPA) of the Republic of Ghana.

5. Prospective Tenderers interested in submitting a Tender may inspect the tender document at the Procurement Unit of the University at the address below from **9:00 a.m. to 5:00 p.m., Monday to Friday**.

6. A complete set of Tender documents may be purchased by interested Tenderers upon payment of a non-refundable fee of **Five Hundred Ghana Cedis (GH¢500.00) at the Directorate of Finance** of the University at the address below. The method of payment shall be by payment into **(GCTU) account (ECOBANK Acct. 1441000286803, Tesano Branch)**.

7. Tenders shall be valid for **Ninety (90) days** after the deadline of Tender submission.

8. Tenders must be delivered in a sealed envelope, clearly marked **"Tender for the supply of IT Equipment"** and addressed as below;

9. All Tenders shall be accompanied by the following documents:

**i. Business Registration Certificate (Certificate of Incorporation)**

**ii. VAT Registration Certificate;**

**iii. Valid SSNIT Clearance Certificate; and**

**iv. Valid GRA Tax Clearance Certificate.**

**v. Proof of Registration with the Public Procurement Authority**

**vi. Three Years Audited Financial statement (2023,2022,2021)**

10. Tenders must be deposited in the Tender Box located at the Reception of the University at the address below at or before **11:00 a.m. on Monday, 30th September, 2024**. Late Tenders will be rejected. Tenders shall be valid for **90 days** after the deadline of Tender submission.

11. Tenders will be opened in the presence of Tenderers' or their representatives who choose to attend at the address below on **Monday, 30th September, 2024** immediately after closure.

**SIGNED:**  
**REGISTRAR**  
**GHANA COMMUNICATION TECHNOLOGY UNIVERSITY**  
**PMB 100**  
**ACCRA NORTH**  
**ACCRA – GHANA**



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## NATIONAL COMPETITIVE TENDER - INVITATION FOR TENDERS

1. The Ghana Communication Technology University (GCTU) intends to utilize part of its budgetary allocation of the Internal Generated Fund (IGF) for eligible payments under the contract for the procurement of the under listed items:

No.	Description of Equipment	Quantity	Amount of Tender Security (GH¢)	Delivery Period	Closure of Tenders
1.	2.5hp Air Conditioners	4Pcs	2%	Within 30 days after Contract Signature	11:00 a.m.
2.	2.0 hp Air Conditioners	24 Pcs			

2. GCTU now invites sealed Tenders from interested and eligible suppliers for the procurement of the above-mentioned equipment.

3. Detailed specifications, quantities and schedules are provided in the Tender Documents. Tenderers may quote for any or all the Lots.

4. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, 2003 (Act 663) as amended, and in accordance with the guidelines issued by the Public Procurement Authority (PPA) of the Republic of Ghana.

5. Prospective Tenderers interested in submitting a Tender may inspect the tender document at the Procurement Unit of the University at the address below from **9:00 a.m. to 5:00 p.m., Monday to Friday.**

6. A complete set of Tender documents may be purchased by interested Tenderers upon payment of a non-refundable fee of **Five Hundred Ghana Cedis (GH¢500.00) at the Directorate of Finance** of the University at the address below. The method of payment shall be by payment into **Ghana Communication Technology University account (ECOBANK 1441000286803, Tesano Branch).**

7. Tenders shall be valid for **Ninety (90)** days after the deadline of Tender submission.

8. All Tenders shall be accompanied by the following documents:

- i. Business Registration Certificate (Renewal mandate Required)**
- ii. VAT Registration Certificate;**
- iii. Valid SSNIT Clearance Certificate; and**
- iv. Valid GRA Tax Clearance Certificate.**
- v. Proof of Registration with the Public Procurement Authority**
- vi. Three Years Audited Financial statement (2023/2022/2021)**

9. Tenders must be submitted via the **Electronic Ghana Electronic Procurement Systems (GHANEPS) on or before 11:00 am on Thursday, 3rd October, 2024.** Manual submission of tenders shall not be permitted. Tenders shall be opened electronically through the **Ghana Electronic Procurement System (GHANEPS)**

**SIGNED:**

**REGISTRAR**

**GHANA COMMUNICATION TECHNOLOGY UNIVERSITY**

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## NATIONAL COMPETITIVE TENDER - INVITATION FOR TENDERS

1. The Ghana Communication Technology University (GCTU) intends to utilize part of its budgetary of the Internally Generated Fund allocation for eligible payments under the contracts below.

Contract No.	Description of Work	Amount of Tender Security (GH¢)
GR/GCTU/WKS/008/2024	Upgrading of GCTU Library at Tesano Campus	2% of Contract Sum

2. GCTU now invites sealed Tenders from interested and eligible Contractors for the procurement of the above Works.

3. Detailed specifications, quantities and schedules are provided in the Tender Documents.

4. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, 2003 (Act 663) as amended, and in accordance with the guidelines issued by the Public Procurement Authority (PPA) of the Republic of Ghana.

5. Prospective Tenderers interested in submitting a Tender may inspect the tender document at the Procurement Unit of the University at the address below from **9:00 a.m to 5:00 p.m, Monday to Friday**.

6. A complete set of Tender documents may be purchased by interested Tenderers upon payment of a non-refundable fee of **Five Hundred Ghana Cedis (GH¢500.00) at the Directorate of Finance** of the University at the address below. The method of payment shall be by payment into **Ghana Communication Technology University account (ECOBANK Acct. 1441000286803, Tesano Branch)**.

7. Tenders shall be valid for **Ninety (90) days** after the deadline of Tender submission.

8. Tenders must be delivered in a sealed envelope, clearly marked **“Upgrading of GCTU Library at Tesano Campus”** and addressed as below;

9. All Tenders shall be accompanied by the following documents

**i. Valid SSNIT Clearance Certificate**

**ii. Valid GRA Tax Clearance Certificate.**

**iii. Proof of Registration with the Public Procurement Authority**

**iv. Ministry of Works and Housing Certificate (D1K1/D2K2)**

**v. Business Registration Certificate (Renewal Mandate Required)**

**vi. Labour Certificate**

**vii. Three Years Audited Financial Statement (2023/2022/2021)**

10. Tenders must be deposited in the Tender Box located at the Reception of the University at the address below at or before **11:00 a.m. on Tuesday, 1st October, 2024**. Late Tenders will be rejected. Tenders shall be valid for **90 days** after the deadline of Tender submission.

11. Tenders will be opened in the presence of Tenderers’ or their representatives who choose to attend at the address below at **11:00 a.m. (immediately after closure) on Tuesday, 1st October, 2024**.

**SIGNED:**

**REGISTRAR**

**GHANA COMMUNICATION TECHNOLOGY UNIVERSITY**

**PMB 100**

**ACCRA NORTH**

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